



**COMMITTEE OF THE WHOLE MEETING
AGENDA**

September 10, 2019

**5:30 P.M. – 1201 S. Washington Ave.
Lansing, MI - REO Town Depot
Board of Water & Light Headquarters**

Call to Order

Roll Call

Public Comments on Agenda Items

1. Committee of the Whole Meeting Minutes of July 16, 2019**TAB 1**
2. Update on BWL’s Energy Waste Reduction (EWR) Program**INFO ONLY**
3. Wholesale Water Service Agreement–Charter Township of Lansing–West Side Water ..**INFO ONLY**
4. Corporate Planning; Industry Updates and Considerations**INFO ONLY**

Other

Adjourn

COMMITTEE OF THE WHOLE

Meeting Minutes

July 16, 2019

The Committee of the Whole of the Lansing Board of Water and Light (BWL) met at the BWL Headquarters-REO Town Depot located at 1201 S. Washington Ave., Lansing, MI, on Tuesday, July 16, 2019.

Committee of the Whole Chair Sandra Zerkle called the meeting to order at 5:51 p.m. and asked the Corporate Secretary to call the roll.

Present: Commissioners Sandra Zerkle, Joseph Graves Jr., Anthony Mullen, David Price, Ken Ross, and Tracy Thomas, and Non-Voting Members: Michael Froh (Meridian Township), Doug Jester (East Lansing), and Larry Merrill (Delta Township).

Absent: Commissioner Beth Graham and Commissioner David Lenz

The Corporate Secretary declared a quorum.

Public Comments

None.

Chair Zerkle introduced and welcomed Commissioner Joseph Graves Jr. representing the 3rd Ward, Commissioner Michael Froh representing Meridian Township, Commissioner Larry Merrill representing Delta Township, and Internal Auditor Wesley Lewis.

Approval of Minutes

Motion by Commissioner Thomas, **Seconded** by Commissioner Graves, to approve the Committee of the Whole meeting minutes of May 14, 2019.

Action: Motion Carried.

Tree Trimming Update

General Manager Dick Peffley gave an update on the tree trimming program which has been in progress for five years and is two months from completion. Outages have significantly decreased since the inception of the program. Colonial Village would like tree stumps that remain to be removed but neither the BWL nor the City of Lansing has funding. Tree stump removal in the city would cost a total of \$10 million.

Commissioner Mullen asked whether trees were given as replacement for those taken down and GM Peffley responded that trees are given to customers that make a request.

Corporate Planning Update/Stakeholder Engagement

GM Peffley introduced Brandie Ekren, Strategic Planning & Development Executive Director, who presented the corporate planning process update and briefly reviewed the integrated resource plan (IRP), the strategic plan, Enterprise planning efforts, and strategic management. Ms. Ekren stated that the new Strategic Plan would be updated in 2020. Ms. Ekren stated that the strategic engagement

process of the IRP would be reviewed in this meeting and that the stakeholder engagement goal was to acquire insight on needs and interests of customers and constituents.

The collage consists of 12 slides:

- Slide 1:** Strategic Planning & Development. Lansing Board of Water & Light Corporate Planning Process Update, Committee of the Whole, July 16, 2019.
- Slide 2:** MAY 2019 DISCUSSION TOPICS. Topics include: Integrated Resource Plan, Strategic Plan, Enterprise Planning Efforts, and Strategic Management (aka Balance Scorecard).
- Slide 3:** INTEGRATED RESOURCE PLAN STAKEHOLDER ENGAGEMENT UPDATE. A stakeholder is defined as an individual group or organization who is impacted by outcome of the BWL's Energy Plans.
- Slide 4:** INTEGRATED RESOURCE PLANNING. March 2019 - January 2020. Stakeholder Engagement Highlights the Value of Public Ownership. Provides transparency to customers, which includes a demonstration the LBWL is moving away from fossil fuels in a reasonable and affordable manner to its customers. Due diligence to ensure investments are reasonable and valuable.
- Slide 5:** INTEGRATED RESOURCE PLAN: STAKEHOLDER ENGAGEMENT. Goal: To acquire insight on needs and interests of actual and potential customer constituents through an customer industry awareness and interest in exploring strategies that present the balance of reliability, environmental and economic goals. Allow interested parties an opportunity for input and secure community support for recommendations. Target Stakeholders: Current plan involves a series of small group discussions from March 2019 through June 2019. Anticipate additional discussions to continue through November 2019. The community participants include environmental interest groups, neighborhood associations, municipal representatives, large commercial/industrial customers, and any other individuals identified through this stage. Deliverable: A summary report reflecting the discussion process and feedback received. Given that stakeholder feedback may continue through out the IRP process, this report will likely not be finalized until the Commission report. However, interim updates will be available as needed.
- Slide 6:** WHO ARE THEY? Customers (Residential & Commercial), Environmental Interest groups, Special Interest groups, Top Commercial Industrial Customers, Regional Development Agencies, Municipalities & their staff, Neighborhood associations, Action agencies and groups.
- Slide 7:** HOW ARE THEY SELECTED? Previous Interested groups, Strategic Commercial Industrial Accounts, Interview feedback, Generalized suggestions, Social Media invites (i.e. Facebook, Linked In).
- Slide 8:** EXAMPLE OF SOCIAL MEDIA POST. We want to hear from you. The BWL has started working on our 2020 Integrated Resource Plan, which will chart the future for greater Lansing's power needs. If you'd like to meet with a BWL representative, please email [email address]. Small group discussions are being held from until mid-July.
- Slide 9:** METHOD OF ENGAGEMENT. Direct: Small group discussions, Large group discussions, Email correspondence, Web form. Information Provided: Sustainability plans and goals, Examples of what other utilities are doing, Opportunities to gather more information or partner.
- Slide 10:** DISCUSSION TOPICS & AGENDA. Lansing Energy Tomorrow. Centralized Power, Clean, local power.
- Slide 11:** DISCUSSION TOPICS & AGENDA. Description of process and timelines, Whether they, their community or interest group has sustainability goals, Knowledge base of industry trends and technologies, Thoughts on BWL's investment and priorities, Awareness of BWL's current energy waste reduction program, Opportunities to further partner and educate.
- Slide 12:** Steps ahead.. Continue with meetings and engagement, Implementing some of the suggestions to educate and keep stakeholders informed, Prepare summary report of feedback and suggestions.

Questions and conversation regarding the corporate planning process update followed.

Commissioner Zerkle asked whether commissioners could provide input and Ms. Ekren responded that the commissioners input was welcome and appreciated and that a meeting could be scheduled with them.

Commissioner Price asked whether additional public input would be allowed and Ms. Ekren responded in agreement that there will be additional opportunities for public input. She also reminded Commissioners that the IRP consisted of three stages: strategic engagement, modeling and a public meeting.

Commissioner Graves commented that there were environmentalists, council members, and well-meaning citizens, that would like the board to hold meetings as an opportunity to inform the public of technology and alternative resources. GM Peffley responded that several meetings would be held at different times so that everyone has the opportunity to provide input.

Commissioner Froh asked for clarification on the public meetings. Ms. Ekren stated that the meetings will be held in the fall and notifications will be sent.

Other

Motion by Commissioner Price, **Seconded** by Commissioner Mullen to excuse Commissioner Graham and Commissioner Lenz from tonight's meeting.

Action: Motion Carried.

Adjourn

Motion by Commissioner Price, **Seconded** by Commissioner Thomas to adjourn the meeting.

Meeting adjourned at 6:31 p.m.

Respectfully Submitted
Sandra Zerkle, Chair
Committee of the Whole